



## HOTEL RESERVATION FORM

Hong Kong Academy of Medicine – Tripartite Congress 2019  
at Hong Kong during period of December 5 – 9, 2019

L'hotel Island South is pleased to offer special room rates for guests attending this special event. Should you require hotel reservation made under your name, please complete this form and fax at (852) 3968 8899 or email to Ms. Rebecca Lee – Sales Co-ordinator by e-mail at rebecca.lee@lhotelgroup.com by latest on or before **November 25, 2019 (Monday)**. Any bookings received after November 25, 2019 (Monday) is subject to new room rates at time of booking.

1<sup>st</sup> Guest Name : Mr/ Ms/ Mrs (Last Name) \_\_\_\_\_ (First Name) \_\_\_\_\_

Email: \_\_\_\_\_ Telephone Number: Area code: \_\_\_\_\_

2<sup>nd</sup> Guest Name : Mr/ Ms/ Mrs (Last Name) \_\_\_\_\_ (First Name) \_\_\_\_\_

Email: \_\_\_\_\_ Telephone Number: Area code: \_\_\_\_\_

Check-In Date : \_\_\_\_\_ December, 2019 Flight Details : (Flight Number) \_\_\_\_\_ (ETA) \_\_\_\_\_

Check-out Date : \_\_\_\_\_ December, 2019 Flight Details : (Flight Number) \_\_\_\_\_ (ETD) \_\_\_\_\_

**Room Type : City View Room** (With Room Size: 300 sq. feet)

- Single Room – HK\$ 500.00\*** : Room with One Daily Buffet Breakfast at LIS Café Included  
 **Twin Room – HK\$ 550.00\*** : Room with Two Daily Buffet Breakfasts at LIS Café Included

\* All above room rates are subject to 10% service charge per room per night.

### Official Check In / Out Time

- Check-in time is 2:00 pm on the day of arrival
- Check-out time is 12:00 noon on the day of departure

- Privileges:**
- Complimentary Wi-Fi internet access
  - Complimentary local calls
  - Complimentary use of gymnasium (subject to availability)
  - Complimentary two bottles of distilled water in room
  - Welcome Fruit

### Special Request (subject to availability):-

Non Smoking Floor  Smoking Floor  King Bed  Twin Bed  Others: \_\_\_\_\_

### Booking Cancellation Policy:

Once guaranteed, cancellation made on or before November 25, 2019 (Monday) will subject to one night room charge as cancellation fee. Cancellation made after November 25, 2019 (Monday) or no show on the arrival date. Whole period room charge will be levied as cancellation fee.

**All reservation must be guaranteed by credit card to secure room space only (Union Pay is not accepted for guarantee). All room charges to be settled upon arrival.**

Type of Card :  VISA  MASTER  JCB

Credit Card No.: | | | | | | | | | | | | | | | | | | | | | |

Expiry Date : \_\_\_\_\_ / \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Signature : \_\_\_\_\_

### Payment:-

- by cash or credit card upon arrival  
 by Telegraphic Transfer (room payment is requested by hotel before November 25, 2019 (Monday), bank details will be provided once booking is confirmed)  
 by third party payment of credit card (Please fill in the provided authorization form with the copy of credit card copy)

### For Hotel Use:

Hotel Confirmation Number : \_\_\_\_\_

Date: \_\_\_\_\_